

MASON COUNTY HIGHWAY DEPARTMENT
118 W. Market St., HAVANA, ILLINOIS
(309) 543-3253 Phone - (309) 543-2034 Fax

MICHAEL R. PEDIGO, PE, PLS
County Engineer

February 27, 2007

REQUEST TO ALL POTENTIAL PERMIT USERS:

RE: TO PERFORM WORK ON COUNTY HIGHWAYS OR RIGHT-OF-WAY

The Mason County Road & Bridge Committee would like to request your help in making our County Highways a safer place to travel.

Mason County requires all companies and individuals to obtain a Work Permit for all work that is to be performed on county highways or its right-of-way.

There is no charge for these permits and usually only takes a few minutes to prepare (this can be done over the phone and then faxed). Or, our forms are now available on-line at www.masoncountyil.org under the County Highway Department's page. This may then be filled out and faxed to (309) 543-2034 or sent to the County Highway Department at masonchd@grics.net.

The purpose of this permit system is to make the County Highways safe for those traveling on them and to insure that all work performed on its highways and right-of-way is done according to the standards and policies established by Mason County and the County Engineer.

We request your cooperation in making these highways safer for everyone. Thank you.

Sincerely,



Michael R. Pedigo
County Engineer

**APPLICATION FOR PERMIT
TO PERFORM WORK ON
COUNTY HIGHWAYS IN MASON COUNTY, ILLINOIS**

Date Issued:	Date Work to Begin:	Date Work to be Completed:
PLEASE ISSUE A PERMIT TO:		
Company Name	Phone Number	Company Contact
Address	Fax Number	
City, State & Zip Code		

Proposed Description of Work: (ATTACH ALL PLANS AND MAPS TO THIS REQUEST)

Location of Proposed Work:

County Highway Number: _____

Special Notations:

I, the undersigned, do hereby solemnly swear that I have read the foregoing permit, and that I have read and agree to abide by the PROVISIONS set forth in this document.

Name of Applicant _____ By: _____ (Signature Required)
 Address _____ Its: _____
 City, State & Zip Code _____

 Remainder for Office Use Only
**PERMIT TO PERFORM WORK ON
 HIGHWAYS UNDER DIRECT JURISDICTION OF THE MASON COUNTY HIGHWAY DEPARTMENT**

Subject to the Following Terms:
 All poles, pedestals or cables must be located at the back of the ROW. Any damage to County ROW will be repaired by permit holder to the satisfaction of the County Engineer. This includes any seeding necessary to repair slopes &/or ditches and any earthwork necessary to repair ruts on slopes &/or ditches caused by equipment.

PERMIT ISSUED BY:
 MASON COUNTY HIGHWAY DEPARTMENT
 101 WEST MAIN STREET
 HAVANA, IL 62644
 (309) 543-3253 PHONE --- (309) 543-2034 FAX

This permit covers only the specific work mentioned above and is not transferable. It shall be available at the work site to which it refers and shall be open to inspection by any authorized agent of Mason County Highway Department.

Permit not valid unless signed by County Engineer or his authorized agent.

Signature of County Engineer _____ Date _____